Request For Privileges (Submit signed form to the Library Circulation Desk – Library North 1st Floor)

High School students may apply for Library borrowing privileges. This application must be signed by a High School or University Program Official and the student’s parent or guardian.

NOTE – Not Applicable for LACHSA students.

Student’s Last Name – (Please Print) 

Student’s First Name 

Name of High School or University Program 

Requests borrowing privileges at the CSLA University Library for the current school year, or until the completion of the Special University Program in which the student currently participates.

Signature of High School Official or University Program Official 

Official’s Title or University Program Name 

Date Form Signed by Official 

STATEMENT OF PARENTAL & FINANCIAL RESPONSIBILITY

The student named above is requesting borrowing privileges at the CSLA Library. This Library is an adult environment containing research-level collections and information. Your child will have unsupervised and unrestricted access to all library materials. Also, as this student’s parent or guardian, it is important that you understand the Library’s policies regarding checking out Library books, and the financial penalties the Library must enforce if books are returned late or lost.

LOAN PERIODS: 4 Weeks

LENDING LIMITS: 5 Books out of Library at any time

PENALTIES: 25¢ (twenty five cents) per day, per book, for late books. Invoices for lost books average $60 to $80 per book.

In signing this statement, you are agreeing to allow your child unsupervised access to all of the Library’s collection, and to assume financial responsibility for any possible Library billings or invoices. No Library privileges can be provided without your signature.

Parent’s or Guardian’s Signature 

Date

HighSchoolBorrowingPrivileges09-25-2007.doc